

## **Satisfactory Academic Progress Policy for Financial Aid.**

a. In accordance with Federal regulations (CFR 668.32(f)), the FAO conducts evaluations of satisfactory academic progress to determine students' eligibility for continued receipt of Title IV financial aid (Pell Grants, FSEOG, Perkins Loans, Direct Loans). The financial aid evaluation of satisfactory academic progression is based on the College's Academic Probation and Dismissal Policies as published in the [2015-16 Academic Catalog](#). The academic probation and dismissal policies are applicable to all students pursuing the Bachelor's in Health Sciences and the Doctor of Pharmacy degrees, regardless of their eligibility for Title IV financial aid.

b. Academic performance is monitored by a team of members from the Dean's Office, Registrar's Office and the Faculty Appeals Committee. Students are required to maintain good academic standing while meeting appropriate academic benchmarks designated for their specific levels of study.

c. Students will be considered to be making satisfactory academic progress as long as they are permitted to continue pursuit of their degree program without being placed on academic probation or becoming eligible for dismissal from the College. Satisfactory progress is measured following each period of enrollment, including summer terms.

d. **Financial Aid Warning.** When a student fails to meet the academic good standing requirements, the Dean's Office will place the student on academic probation and will recommend specific terms and/or timeframes for improvement. A student placed on a first academic probation will also be placed on financial aid warning.

Students on financial aid warning are eligible to receive Title IV funds for the period of enrollment to which their academic probation applies. Failure to satisfy the terms to return to good academic standing as Stated by the Dean's Office will result in students being placed on financial aid suspension until they return to good academic standing.

### **e. Financial Aid Suspension**

(1) Students eligible for academic dismissal from the College as determined by the Academic Probation and Dismissal Policies and the Dean's Office will be placed on financial aid suspension. The Dean's Office and FAO will notify the student of a suspension in writing.

(2) Suspension results when a student fails to correct deficiencies during the probationary period. Students placed on financial aid suspension are not eligible to receive Title IV funds. Financial aid suspension will be lifted for students allowed to continue in their degree program once they resume standards of good academic standing according to the Academic Probation and Dismissal Policies.

f. **Notification of Financial Aid Status.** Students placed on financial aid warning or suspension will receive a letter from the Dean's Office and FAO detailing the reasons for and consequences of the financial aid status. The letter will also cite the stipulations listed in their Academic Probation letter as conditions for resuming satisfactory progress.

### **g. Appeals.**

(1) All students placed on financial aid suspension have the option to appeal their status to the Director, Financial Aid. Grounds for successful appeals include health, family and/or financial distress that may have contributed to failure to meet satisfactory progress. Appeals may be submitted in writing to the Director, Financial Aid. The Director will consult with the FAO, Registrar and the Associate

Registrar, Advising and Special Programs before deciding if the appeal will be approved. All financial aid will be placed on hold while appeals are pending.

(2) Successful appeal of academic status to the Faculty Appeals Committee will not guarantee a successful appeal of financial aid suspension. Financial aid suspensions will be considered separately from academic appeals.

**h. Financial Aid Probation.** Students removed from suspension by appeal will be placed on financial aid probation until the completion of their specified academic plan. The student will be notified in writing. Students on probation may receive Title IV financial aid during the probationary period of enrollment, but may be placed on suspension during subsequent periods if satisfactory academic progress is not resumed.

**i. Repeat Students.** If students are required to repeat an academic year, they will continue to be eligible to receive Federal student aid for the repeat period as long as they are not on financial aid suspension and remain within the maximum timeframe allowed for their level of study (undergraduate/graduate). The student will meet with the FAO to discuss their enrollment status and Federal aid eligibility.

**j. Maximum Time Frame.**

(1) In the six-year, direct entry Pharm.D. program, students are defined academically as undergraduate during the first two years of enrollment and as graduate during the final four years of enrollment.

(a) The maximum length of time in which students must complete the academic undergraduate portion of the College's curriculum is three years and the maximum length of time in which students must complete the academic graduate portion of the College's curriculum is six years. Students classified as undergraduate or graduate for more than the aforementioned time frame are subject to financial aid suspension until their enrollment status changes.

(b) Students entering the College as freshmen must complete the Doctor of Pharmacy program in nine years to remain eligible for Title IV financial aid. Students entering the College as P1 transfers into the graduate program have six years to complete the Doctor of Pharmacy program to remain eligible for Title IV financial aid.

(2) In the seven-year, direct entry Pharm.D. program, students are defined academically as undergraduate during the first three years of enrollment and as graduate during the final four years of enrollment.

(a) The maximum length of time in which students must complete the academic undergraduate portion of the College's curriculum is four and one-half years and the maximum length of time in which students must complete the academic graduate portion of the College's curriculum is six years. Students classified as undergraduate or graduate for more than the aforementioned time frame are subject to financial aid suspension until their enrollment status changes.

(b) Students entering the College as freshmen must complete the Doctor of Pharmacy program in 10 and one-half years to remain eligible for Title IV financial aid. Students entering the College as P1 transfers into the graduate program have six years to complete the Doctor of Pharmacy program to remain eligible for Title IV financial aid.

**k. Incomplete Grades, Course Withdrawals and Course Repetitions.**

(1) Students may continue receiving Federal student aid in semesters immediately following those in which an incomplete grade or course withdrawal (W) is received, as long as the student is not eligible for financial aid suspension and is still on pace to graduate within the maximum time frame.

(2) Students must complete:

(a) The 208 credit hours required to earn a six-year Doctor of Pharmacy in no more than 310 attempted credit hours, including credit hours accepted as transfer credit.

(b) The 122 credit hours required to earn a Bachelor of Science in Health Humanities in no more than 182 attempted credit hours, including credit hours accepted as transfer credit.

(c) The 123 credit hours required to earn a Bachelor of Science in Health Sciences in no more than 184 attempted credit hours, including credit hours accepted as transfer credit.

(d) The 241 credit hours required to earn a seven-year Doctor of Pharmacy (Bachelor of Science in Health Humanities track) in no more than 360 attempted credit hours, including credit hours accepted as transfer credit.

(e) The 242 credit hours required to earn a seven-year Doctor of Pharmacy (Bachelor of Science in Health Sciences track) in no more than 361 attempted credit hours, including credit hours accepted as transfer credit.

(3) Additionally, students must successfully complete (pass) at least 67% of the credit hours that they attempt per period of enrollment. Courses from which students withdraw earning a “W” on their transcript are counted as hours attempted, though they are not used in grade point average calculations.

(4) Transfer credits count towards students’ progress towards graduation, but are removed from the maximum attempted credit hours calculation. Students failing to achieve these benchmarks may be permitted to continue pursuit of their stated degree program, but eligibility to receive Title IV aid will be affected. Students passing less than 67% of their hours attempted during a period of enrollment will be subject to financial aid warnings and/or suspensions. Students attempting more than the stated maximum number of credit hours per degree program will be subject to financial aid suspension.

(5) Students may receive Federal student aid for a course taken a second time (first repeat). After enrolling in a course twice, students will no longer have the course’s credit hours calculated for student enrollment status.

(6) All incomplete grades must be resolved in accordance with academic policies listed page 60 of the [2015-16 Academic Catalog](#). Unresolved incomplete grades converted to failing grades will result in a new review of students’ satisfactory academic progress from the previous enrollment period.